



## **International Research Projects Office (OFPI)**

The International Research Projects Office (OFPI) handles the administrative, financial and organisational burden related to international research projects, ensuring that UGR researchers can dedicate their time solely to the research aspects of these projects.

### **Key activities of the OFPI:**

- Dissemination of information on the various calls for application for international projects
- Aid (DSA and travel) to attend meetings and prepare proposals
- Advice on preparing proposals within the VIIPM
- Dissemination of information on the various calls for international projects
- Negotiating the Grant Agreement in successful proposals
- Financial management of VIIPM projects
- Preparation of financial audits
- Preparation of financial reports and justification of costs to the European Commission
- Personnel Management under international projects
- Development of administrative certificates related to international projects
- Fundraising for improving the participation of the UGR in international projects
- Advice on preparing proposals and project justification for the AECID

Please visit the [International Research Projects Office \(OFPI\) Homepage](http://www.ugr.es/en) for further information.