

# Junior position. DHRS & GT department

## Description

Integrated into the Digital HR Service and Global Technology department and under the supervision of an Team Lead, the overall responsibility of a Junior Consultant is to support our outsourced clients as follows:

- Provide application support consultancy through advice, guidance, and appropriate technical activities
- Manage simple tickets after having received functional analysis and guidance / coaching on the technical way to implement it
- Generate easy-to-maintain bug free code and customizing respecting NGA best practices
- Operate required system tests using either provided or self-generated test data, to ensure the applications/developments meet the agreed specifications
- Provide documentation (both technical and functional) on issues handled
- Manage personal daily priorities and assigned tickets, and ensure that his deadlines are met.
- Regularly report on status and progress to the AS Team Manager
- Maintain internal and external contact and communication channels at appropriate level. Communicate status, resolution, and root cause of assigned issues
- Understand the general flows in HR and the SAP HR architecture

## Qualifications

What we ask for:

- Students of a Bachelor or Master degree with a Business or Technical emphasis, or equivalent
- Intellectual curiosity and motivation to learn new technologies at a fast pace
- Strong interest in delivering high quality support in the field of Human Resource
- Ability to multi-task, to work in a constantly changing, fast-paced environment, and to consistently achieve quality standards
- Service-oriented with a strong client focus and sense of accountability
- Be committed to the customer, the team and the project
- Strong analytical and problem solving skills
- Solid verbal and written communication skills in English.
- Discretion and ability to respect the confidentiality of information

What we offer:

- International business environment and opportunity to use foreign languages
- Work in a culture where you can achieve excellence in your career and develop to your strengths
- Young and dynamic office environment
- Flexible benefits package, including life insurance, health insurance, etc.